



### Skyward Family Portal Access Release Form

Complete this form to obtain a username and password to access student information online. Please return the completed form to the front office of your student's school. You will receive an email containing directions for logging in once the school has created the Skyward Family Access account.

Directions for navigating the Skyward portal are available at [www.putnamschools.org](http://www.putnamschools.org) from the PCSD Parent Portal.



1. You are responsible for maintaining the security of your child's information through your account in Skyward Family Access. By signing this form, you agree to keep your username and password secure.
2. All information in your child's record is only official when the grades are finalized.
3. While teachers normally update their grade books frequently, it is understood that some assignments take longer to grade and may not be immediately updated in the grade book.

Signing this form indicates that you have read, understand and agree to the conditions listed above.

**Parent/Guardian Release form . Please print clearly.**

Parent/Guardian Name \_\_\_\_\_

Relationship to Student- (check one)  Mother  Father  Legal Guardian

Daytime Phone # \_\_\_\_\_ E-mail Address \_\_\_\_\_  
(the e-mail address must be correct for your account to be activated)

**I grant permission to \_\_\_\_\_ to have additional access to this information.** Please print name

Parent/Guardian Signature \_\_\_\_\_

**Student Names – Please indicate all students currently enrolled in the district.**

Student #1 \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Student #2 \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Student #3 \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Student #4 \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Student #5 \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

